

Mendoza Staff Town Hall

March 23, 2020

Welcome!



Please
remember to
mute your
microphone.

Kudos to

Kelli Kilpatrick

For being a strong, calm, reassuring voice during these uncertain times.

- Rita Udvardy

Kudos to

Mendoza IT

for being complete rock stars throughout this whole process of people working remotely as well as helping faculty get situated with their online classes.

- Heather Denton



Jen LaPrad

Human Resources Consultant

Welcome



Jenna Rangel

Administrative Assistant

M & O Department

Welcome



Teresa True

Associate Director, GBP Student
Services

Welcome



Dana Pierce

Facilities Administrator

Finance & Facilities

Welcome



Phil Drendall

Assistant Director, Graduate
Admissions & Recruiting

Marketing & Graduate Enrollment

Welcome



Natasha Thornton

Admissions Assistant

Marketing & Graduate Enrollment

Welcome



Mindy Evans

Employee Relations Program
Manager

Career Services



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Christopher Hillak

EMBA Operations Coordinator

Executive Education



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Vicente

Mendez Perez

Tax Processor, International Tax
Assistance Program



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Brooke Shannon

Associate Director, Degree Programs

Executive Education - Chicago



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Amanda Jacobson

Assistant Director of Content
Marketing

Marketing & Graduate Enrollment

Welcome



Brian Connelly

Director of Marketing and Admissions
Center of Excellence

Welcome

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David Hardman

IT Support Technician

Mendoza IT



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Santhosh Lakkaraju

Associate Director of Marketing
Analytics

Marketing and Graduate Enrollment

Welcome



Martin Johnson

Associate Director of Graduate
Business Career Services

Welcome



Amy Dame

Admissions Assistant

Marketing and Graduate Enrollment

Welcome

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Kellie Rzepka

Admissions Assistant

Marketing and Graduate Enrollment



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Jodie Signorino

Admissions Assistant

Marketing and Graduate Enrollment

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Kyle Way

Educational Technology Coordinator

Mendoza IT



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Kudos to

All the staff in Mendoza

Thank you for your patience, grace, care and commitment to one another! I have continued to see examples of "growing the good" everyday through this pandemic. Thank you for your servant leadership. I feel so blessed and privileged to work with each of you.

- Kara Palmer

Kudos to

Mendoza IT & Ed Tech

These teams have gone above and beyond to ensure the Mendoza community continues to run smoothly. They continue to provide an outstanding level of service with a great attitude!

- Amanda Rink

Kudos to

The Mendoza IT Team

for your commitment, care and tireless efforts to support our faculty, staff and students during these crazy times! We are so blessed to have such an amazing team in the College and we could not do this without you!

- The Dean's Office

Notre Dame Employee Compassion Fund

- University Emergency Assistance program
- Administered by the Family and Children's Center
- Designed to assist those in a temporary financial hardship
- For more information visit: <https://unitedway.nd.edu/compassion-fund/>





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Carmen Quinn

MSBA & MSF Ops Coordinator

Executive Education - Chicago

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Christopher Ditmar

MNA Admissions Assistant Director

Marketing & Graduate Enrollment





Shane McCoy

MSF Admissions Assistant Director

Marketing & Graduate Enrollment





Annette Tysver

Admissions Coordinator

Marketing & Graduate Enrollment





Amy Radvansky

Associate Director of Advising and
Administration

Undergraduate Education





Minhee Myung

Application Developer

Mendoza IT





Ryan Retartha

Associate Director of
Custom/Corporate Programs

Executive Education





Cathi Kennedy

Associate Director, Graduate
Admissions and Recruiting (MBA)

Marketing and Graduate Enrollment



Thank you to

Jean Meade

for being proactive with the surveys!

You provide adequate timing to get the surveys completed, take time to read them and identify new questions, and review the completed surveys to verify accuracy and make sure we have not missed any questions.

Best of all, you are making suggestions on ways to make collecting the survey data more efficient.

KUDOS!!!!

Kudos to

**Amanda Rink, Kathy Webb, Kayla Taylor, Bailey Smith,
Jenna Rangel and Kelsey Hoff**

for graciously offering to help with Zoom and scheduling of departmental meetings for faculty in order to help Mendoza IT manage the increased workload due to the switch to online classes.



Laura Glassford
Academic Program Coordinator

Undergraduate Education





Lorie Marsh
Program Manager

Center for Accounting Research
and Education





Amy Radvansky
Associate Director of Advising
and Administration

Undergraduate Education





Debby Herczeg

Assistant Director, MBA

Marketing and Graduate Enrollment





Maggie Neenan-Michel

Manager, Faculty Support
Center



Kudos to

Angela Wesley

for working to reschedule interviews to zoom in an effort to keep the quality of the experience we provide to our prospective students.

There are a lot of moving parts to the scheduling process and she has handled it with grace.

- The Admissions Team

Kudos to

Mendoza IT

for their tireless efforts in assisting faculty and staff to
transition to online environments:
YOU FOLKS ROCK!

- Angela Logan

Upcoming Dates

- April 9th – Good Friday
- April 12th – Easter Sunday
- May 15th – Endeavor closes
- May 15th – 17th – Commencement
- Navigating Transitions Training for Staff – Rescheduled and date is TBA

Kudos to

Mendoza Communications

for creating a new newsletter, Morning Brew, to help Mendoza folks maintain a sense of community even when we are working at a distance.

Special thanks to **Melissa Jackson** and **Zara Osterman** for putting together the template very quickly and creatively -- and thinking up really terrible puns.

- Carol Elliott, Director of Communications

Kudos to

Executive Education Staff and Faculty

As they moved into remote working conditions, they managed to turn around online content, virtual classrooms and recordings in three days for 1 cohort and five days later for another 3 cohorts - helping 13 faculty members and 157 students stay on their academic path.

- Cassie Kline

Kudos to
Martijn Cremers

For your leadership, care and compassion for our faculty,
students and staff and for prioritizing the health and well
being of people first!

- Anonymous

Reporting Concerns

- Discuss concerns with your immediate supervisor.
- Speak with the next leadership level in your department (manager, director or an associate dean).
- Share concerns with the Dean's Office : Kara Palmer or Martijn Cremers
- Contact Jen LaPrad Mendoza's HR consultant.
- Contact the Office of Institutional Equity at 574-631-0444 or email equity@nd.edu.
- ND Integrity Line - 800-688-9918 or you can file a report online at globalcompliance.com.
- More information can be found on the HR website: <https://hr.nd.edu/nd-faculty-staff/forms-policies/nd-integrity-line/>

Kudos to

Faculty Support Team

Maggie, Tami, Rachel, Denayia and Amy continue to serve the College by being in the office each day. They have adapted and taken on special projects to help faculty during a time where special services are needed most. We are lucky to have them on the Mendoza team!

- Amanda Rink

Kudos to

Carol Elliott and Melissa Jackson

for helping to coordinate and produce a video that was filmed during the Women's Investing Summit last month, highlighting several speakers and the impact NDIGI is striving to make on the industry.

- The NDIGI Team: Erin Bellissimo, Mark Dumich, & Tess Swain



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